

Architecture
Interior Design
Graphic Design
Facility Planning

NOTICE TO ALL CONTRACTORS AND SUB-CONTRACTORS
August 25, 2022

Project Name – USD 305-Jerry Ivey Memorial Park – New Tennis Courts – Proj 21-3201

ADDENDUM NO. 1

YOU ARE INSTRUCTED TO READ AND TO NOTE THE FOLLOWING DESCRIBED CHANGES, CORRECTIONS, CLARIFICATIONS, OMISSIONS, DELETIONS, ADDITIONS, APPROVALS, AND STATEMENTS PERTINENT TO THE CONTRACT AND CONSTRUCTION DOCUMENTS. THIS ADDENDUM IS A PART OF THE CONTRACT AND CONSTRUCTION DOCUMENTS AND SHALL GOVERN IN THE PERFORMANCE OF THE WORK.

Bid Date: Wednesday, September 7, 2022 at 10:00 a.m.

GENERAL

Jeff Gillam
Charles Renz
Mark Regier
Maggie Gillam
Chris Gillam

1. Revised Invitation to Bid is attached. Please note the Bid Date has changed to Wednesday, September 7, 2022 at 10:00 a.m. and that the bids will be opened and read aloud.
2. Revised Information for Bidders attached. Please note that the Bid Date has changed to Wednesday, September 7, 2022 at 10:00 a.m. and that the bids will be opened and read aloud.

ARCHITECTURAL - Specifications

1. Section 02791 Court Surfacing – Include ACRYLTECH Systems as an approved manufacturer for bidding purposes. All product components and installation shall meet specifications.

ARCHITECTURAL - Drawings

1. Sheet XXXX

Receipt of this Addendum shall be noted on the Bid Form.

END OF ADDENDUM NO. 1

Attachments
Invitation to Bid
Information for Bidders



730 N. Ninth (67401)
P.O. Box 2928
Salina, KS 67402-2928
(785) 827-0386

1881 Main St., Suite 301
Kansas City, MO 64108

USD 305 – Jerry Ivey Memorial Park
New Tennis Courts
Salina, Kansas

Jones Gillam Renz Architects, Inc
730 N. 9th St.
Salina, Kansas 67401
785-827-0386

Project No. 21-3201

INVITATION TO BID

Sealed Bids, will be received by USD 305 Salina School District, Salina, Kansas, for the furnishing of all labor and materials as hereinafter specified for the construction of the New Tennis Complex. **Bids shall be delivered to the Office of JGR Architects, 730 N Ninth Street, prior to Wednesday September 7, 2022 at 10:00 a.m.** at which time the bids will be opened and read aloud. Bids received after this time will not be accepted.

1. PROJECT SCOPE

- A. Site preparation for the construction of 8 new tennis courts.
- B. Fencing, netting, posts, and all associated components for complete installation of 8 new tennis courts.
- C. Concrete sidewalks and slabs at various site areas for pedestrian access between courts.
- D. Construction of a shelter/pavilion. (Alternate)
- E. Miscellaneous site utilities.

2. PRE-BID CONFERENCE

Pre-Bid Conference will be held on **Thursday, August 25, 2022 at 3:00 p.m. at court site, Jerry Ivey Park, Salina, KS.** Failure to attend may be grounds for rejection of bid. If special circumstances exist, coordinate with project architect for possible arrangements.

3. COMPLETION TIME

Completion date for the project is to be bid in calendar days: To be Bid by Contractor and stated on the Bid Form.

4. The GENERAL CONSTRUCTION CONTRACT will include General Construction, Site Utility, and tennis court construction combined into one Contract. General Contractor shall be responsible for all work. Construction of tennis courts shall be performed by contractor specializing in tennis court construction.
5. As a condition precedent to Contract Award, type of work completed and proposed Subcontractors will be carefully considered. Owner is not obligated to accept lowest or any other bid. Reference the Information for Bidders section of the Project Manual for evaluation criteria for contractor selection.
6. The Owner Reserves the right to any or all bids and waive any informalities with the bids.
7. The Drawings, Specifications, and Contract Documents may be obtained by bona fide Prime Bidders from Jones Gillam Renz Architect, 730 North 9th Street, Salina, Kansas 67401, 785-827-0386 upon deposit of \$100.00 for one (1) set of General Construction, Civil Drawings, and Specifications.

Electronic Drawings and specifications will be available for review on the website at www.jgrarchitects.com.

General Contractors and Subcontractors who are bidding from documents via website or plan room must contact the office of Jones Gillam Renz Architects, 785.827.0386 to register as an official Plan Holder.

Those who submit prime proposal may obtain refund by returning sets in good condition no more than one (1) week after proposals have been opened. No refund of deposit will be made to Contractors not submitting a proposal, unless all documents are returned in good condition five (5) days prior to time of receiving proposals.

CONTRACT DOCUMENTS will be on file and may be examined at the following locations:

Jones Gillam Renz Architects, 730 North 9th Street, Salina, KS 67401
Salina Blueprint and Micrographics, 209 S Santa Fe Ave., Salina, KS 67401

8. **PROPOSAL SECURITY in the amount of 5% of the proposal must accompany each proposal in accordance with INFORMATION FOR BIDDERS.**

BY ORDER OF:

Kris Upson, Director of Operations
USD 305 Salina School District
Salina, Kansas

INFORMATION FOR BIDDERS

1. EXAMINATION

Before submitting their proposal, each Bidder shall carefully examine all documents pertaining to the work, visit the site of the work, and inform himself as to all existing conditions under which the work will be performed. Submission of a bid will be considered presumptive evidence that the Bidder is fully aware of the conditions of the work, requirements of the Contract Documents, pertinent State and Local codes, conditions of labor and material markets, and has made allowances in his bid for all work and all contingencies. Contractors will not be given extra payments for conditions which can be determined by examining the site and documents.

2. QUESTIONS AND INTERPRETATION OF DOCUMENTS

Should a Bidder be in doubt as to the meaning of any part of the Drawings, Specifications or other proposed Contract Documents and/or find discrepancies in or omissions from the Drawings, Specifications and Contract Documents, he shall contact the Architect immediately per Article 3, Subparagraph 3.2.1 of the AIA General Conditions. Any interpretation of the proposed documents will be made only by Addendum duly issued and copy of such Addendum will be mailed to each person receiving a set of such documents. The Architect and Owner will not be responsible for any other explanation or interpretation of the proposed documents.

3. GENERAL CONSTRUCTION BID

- a. The General Construction proposal shall incorporate all of the departments of Work (General Construction, Electrical, and Mechanical Work) into one (1) proposal.

It is preferred that General Contractors work with Prime subcontractors with whom they have previous working relationships, including at least three previous projects of similar scope. Contractor/Subcontractor experience and relationship may be considered by the owner in the evaluation of proposals and acceptance of proposals.

- b. The General Contractor shall assume all responsibility for supervision and coordination of the Work.
- c. The General Contractor shall furnish Performance and Payment Bonds in the full amount of the Work (Total of General Construction, Electrical, and Mechanical Work).
- d. The General Contractor shall carry and pay the premium covering the General Construction Work, for Contractors and Subcontractors Insurance as specified in Supplementary Conditions of the Contract.

4. BID PROCEDURE

- a. Bids will be received at the time and place stated in the INVITATION TO BID. Bids received after the time stated will be returned unopened.
- b. No oral or telephonic proposals will be considered, but modifications by telegraph or fax of proposal already submitted will be considered if received prior to time set for proposal opening.
- c. A 5% Bid Security shall be included with the Proposal.
- d. Any addenda issued during the time of preparation of proposals are to be acknowledged on the Bid Form and in closing a Contract, they will become a part thereof.
- e. Each Bidder is required to bid all alternates included in the Bid Form, except that should they desire not to bid an Alternate, they may insert the words "No Proposal" in the space provided for such Alternates. In such case, if it is determined to use such Alternate, the fact that the cost of the material, type, or method proposal may be lower than that chosen shall not constitute the basis of a claim by the Bidder that the Contract be awarded to him. If an Alternate Price called for involves no change in price, Bidder shall so indicate by writing the words, "No Change" in

the space provided. Refer to Section 01019 - SPECIAL PROVISIONS. Each Bidder is required to fill in all unit cost items shown on the Bid Form. Failure to comply may be cause for rejection.

- f. Proposals shall be submitted on the forms provided. All blank spaces on the forms shall be fully completed in words as well as figures. Bid Forms must be signed in longhand, with name typed below signature. Where Bidder is a corporation, Bid Forms must be signed with legal name of corporation, followed by the name of the State of Incorporation, the legal signature of an officer authorized to bind the corporation to a contract, Attest and Seal Impression.
- g. Submittals of Bids shall be as follows:
 - 1) Bids, together with Bid Security, shall be sealed in an opaque envelope, labeled “USD 305 –JERRY IVEY MEMORIAL PARK, NEW TENNIS COURTS, SEALED PROPOSAL, DO NOT OPEN” addressed to: USD 305 SALINA SCHOOL DISTRICT, 1511 GYPSUM AVE, SALINA, KANSAS 67401. **Proposals shall be delivered to the office of JGR Architects, 730 North Ninth St. before 10:00 am on Wednesday, September 7, 2022** at which time the bids will be opened and read aloud.

5. CONTRACT GUARANTEE

Successful Bidder must deliver to the Owner the following Bonds in an amount no less than 100% of the accepted bid, as security for the faithful performance of the Contract.

- a. Performance and Payment Bond as per General Conditions.
- b. Statutory Bond, as required in Section 01019 - SPECIAL PROVISIONS.

6. WITHDRAWAL OF BIDS

A bid may be withdrawn on written or faxed request and by request of Contractor personally, received or made prior to time fixed for proposal opening. No proposal may be withdrawn after opening of proposals.

7. INTERPRETATION OF QUOTED PRICES

In case of a difference in written words and figures in a proposal, the amount stated in written words shall govern.

8. EVALUATION OF PROPOSAL AND SELECTION CRITERIA

The owner will evaluate the following items in determining the successful bidder. The list is in no particular order of weighted preference. ***The owner is under no obligation to accept the low-cost proposal.***

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|-------------------------------|--|
| 1. Similar Project Experience | 6. Insurance |
| 2. Contractor References | 7. Customer Service |
| 3. Subcontractor Experience | 8. Ability to Meet Project Schedule |
| 4. Subcontractor References | 9. Price |
| 5. Warranty | 10. Other criteria as determined by the selection team |

8. TIME OF CONSTRUCTION AND LIQUIDATED DAMAGES

Refer to Section 01019 - SPECIAL PROVISIONS.

9. DISQUALIFICATION

The Owner reserves the right to disqualify proposals, before or after opening upon evidence of collusion with intent to defraud or illegal practices upon part of the Bidder. Bids will be opened as stated in the Invitation to Bid.

10. SALES TAX EXEMPTION

Refer to Section 01019 - SPECIAL PROVISIONS.
