

**DESIGN TEAM  
RESPONSES & REVISIONS TO PLAN REVIEW LETTER**

11/1/2021 | 21-1692-REM | 135 N. Santa Fe  
Coffee Shop & Retail Book Store Remodel

**BUILDING PERMIT APPLICATION - CORRECTIONS**

A BUILDING PERMIT WILL NOT BE ISSUED UNTIL THE FOLLOWING ITEMS HAVE BEEN RECEIVED, REVIEWED AND APPROVED BY CITY STAFF. PLEASE ALLOW A MINIMUM OF FIVE BUSINESS DAYS FOR REVIEW OF THESE SUBMITTALS. IF ADDITIONAL TIME IS REQUIRED, BASED ON THE COMPLEXITY OF THE REVIEW, YOU WILL BE NOTIFIED BY CITY STAFF.

DIVISION	COMMENT
Fire	<ul style="list-style-type: none"><li><b>CODE FOOTPRINT   KAR 22-1-7(3):</b> Please provide location of Fire Department Connection, Fire Alarm Panel and any annunciator panels. Change fire extinguisher size to 2A - 10BC with the mixed-use area. <i>Revised and re-submitted CFP as indicated</i></li></ul>
Building Services Commercial	<ul style="list-style-type: none"><li><b>CODE FOOTPRINT   KAR 22-1-7:</b> Add the 2009 IECC to list of codes used for design. <i>Revised and re-submitted CFP as indicated</i></li></ul> <p><b>COMCHECK COMPLIANCE CERTIFICATE   2009 IECC 103:</b> Provide COMcheck compliance certificate and associated paperwork for mechanical, interior lighting, and building envelope. <i>COMcheck Report provided with revised documents</i></p>

*Plans have been revised to include additional information for Special Condition checklist.*

**PLUMBING GROUND RUN INSPECTION CHECKLIST – SPECIAL CONDITIONS**

THESE PROJECT-SPECIFIC NOTES & REMINDERS ARE PROVIDED TO ASSIST YOU IN PREPARING FOR A PLUMBING GROUND RUN INSPECTION. IF THESE CONDITIONS ARE NOT MET, THE INSPECTION WILL NOT PASS AND A RE-INSPECTION FEE WILL APPLY.

DIVISION	COMMENT
Utilities	<ul style="list-style-type: none"><li><b>GREASE INTERCEPTOR CATALOG CUT   2012 UPC CHAPTER 10:</b> Provide a catalog cut of the grease interceptor and inlet and outlet piping as well as calculations used to size the grease interceptor, for review and approval prior to installation.</li><li>Provide certification that the grease interceptor meets the requirements of UPC Table 14-1, Standard CSA B481-2007. <i>Removed floor sink under 3-comp sink, direct connection for sink to grease waste Revised grease interceptor note and added interceptor sizing chart</i></li></ul>

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## ABOVE CEILING INSPECTION CHECKLIST - DEFERRED SUBMITTALS

ABOVE CEILING INSPECTIONS WILL NOT BE *SCHEDULED* UNTIL THE RELATED DEFERRED SUBMITTALS

HAVE BEEN RECEIVED, REVIEWED AND APPROVED BY CITY STAFF.

**PLEASE ALLOW A MINIMUM OF TEN (10) BUSINESS DAYS FOR REVIEW OF THESE SUBMITTALS.**

*A permit applicant or General Contractor may request that a deferred submittal be associated with an alternate inspection, subject to review and approval by the Building Official and / or applicable City plan reviewer.*

DIVISION	COMMENT
Fire	<ul style="list-style-type: none"><li>● <b>FIRE SPRINKLER SYSTEM PLANS   2012 IFC 901.2 &amp; 105.4.4:</b> Submit three (3) sets of fire sprinkler plans, stamped by a minimum Level III NICET designer or sealed by an engineer, for review and approval prior to installation (or remodel) of equipment. A copy of the approved plans must be onsite for inspection. <b>No fire alarm panel, fire sprinkler monitoring panel is shown in basement on sheet</b></li></ul>
Fire	<ul style="list-style-type: none"><li>● <b>FIRE ALARM SYSTEM PLANS   2007 NFPA 72, 2012 IFC 901.2, 907.1.1 &amp; 907.1.2:</b> Submit three (3) sets of fire alarm plans, stamped by a minimum Level III NICET designer or sealed by an engineer, for review and approval prior to installation (or remodel) of equipment. A copy of the approved plans must be onsite for inspection.</li></ul>

## FINAL INSPECTION(S) CHECKLIST - DEFERRED SUBMITTALS

FINAL INSPECTIONS (TCO / CO) WILL NOT BE *SCHEDULED* UNTIL THE RELATED DEFERRED SUBMITTALS

HAVE BEEN RECEIVED, REVIEWED AND APPROVED BY CITY STAFF.

**PLEASE ALLOW A MINIMUM OF TEN (10) BUSINESS DAYS FOR REVIEW OF THESE SUBMITTALS.**

*A permit applicant or General Contractor may request that a deferred submittal be associated with an alternate inspection, subject to review and approval by the Building Official and / or applicable City plan reviewer.*

DIVISION	COMMENT
Building Services Commercial	<ul style="list-style-type: none"><li>● <b>THREE COMPARTMENT SINK CONNECTION   2012 UPC 704.3:</b> Connect 3 compartment sink directly to drainage system. <b>Direct connection for 3-comp sink, revised</b></li></ul>
Fire	<ul style="list-style-type: none"><li>● <b>COMMERCIAL HOOD SYSTEM SUPPRESSION PLANS   2012 IFC 901.2, UL300, 2007 NFPA 17A:</b> Submit three (3) sets of fire suppression systems plans for the commercial cooking hood system for review and approval prior to installation of equipment. A copy of the approved plans must be onsite for inspection.</li></ul>

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**FINAL INSPECTION(S) CHECKLIST - SPECIAL CONDITIONS**

THESE PROJECT-SPECIFIC NOTES & REMINDERS ARE PROVIDED TO ASSIST YOU IN PREPARING FOR FINAL INSPECTIONS (TCO / CO).  
IF THESE CONDITIONS ARE NOT MET, THE INSPECTION(S) WILL NOT PASS AND A RE-INSPECTION FEE WILL APPLY.

DIVISION	COMMENT
Fire	<ul style="list-style-type: none"><li>● <b>KNOX BOX   2012 IFC 506.1:</b> A Knox box is required for this project. Please contact the Salina Fire Department at (785) 826-7340 for specifications. Click on the following link for more information: <a href="https://www.knoxbox.com/store/Knox-Box-3200-Series.cfm">https://www.knoxbox.com/store/Knox-Box-3200-Series.cfm</a> <b>Knox Box indicated on CFP and information sent to General contractor</b></li><li>● <b>ALARM REGISTRATION   SMC 14-83:</b> All alarms that contact Salina’s emergency communication center are required to be registered. Please contact the Salina Fire Department at (785) 826-7340 for specifications.</li><li>● <b>FINAL ACCEPTANCE TESTING - FIRE PROTECTION SYSTEMS   2012 IFC 901.5:</b> A final acceptance test of the fire protection systems (i.e. fire alarm, automatic fire sprinkler system, commercial cooking suppression, paint booth suppression system, etc.) must be completed and approved by the Salina Fire Department prior to scheduling a final / TCO inspection. Please contact the Salina Fire Department at (785) 826-7340, at least 24 hours in advance to schedule the acceptance testing.</li></ul>
Planning	<ul style="list-style-type: none"><li>● The Salina Business Improvement District No. 1 Design Review Board (DRB) met on September 9, 2021 and approved amended Application #CC16-10B with the following conditions of approval:<ol style="list-style-type: none"><li>1. That if there are any significant changes to the proposed renovations to the building facade as approved, by the Board, Development Services staff will be notified to determine whether additional staff or DRB review will be required.</li></ol></li></ul>
Planning	<ul style="list-style-type: none"><li>● Staff would note that because the proposed front balcony extends over/into the Santa Fe Avenue right-of-way, a License Agreement must be approved by the City Commission authorizing the encroachment prior to beginning construction. Construction of the proposed balcony may not begin until a License Agreement for the proposed balcony it is reviewed and approved by the City Commission. A License Agreement application has been filed and is under review.</li></ul>
Building Services Commercial	<ul style="list-style-type: none"><li>● <b>CERTIFICATE OF OCCUPANCY   2012 IBC 111:</b> A Certificate of Occupancy or a Temporary Certificate of Occupancy signed by the Building Official must be issued prior to placement of furniture, fixtures or equipment in the building or occupancy by employees and a Certificate of Occupancy signed by the Building Official must be issued prior to tenants or the owner occupying this space.</li></ul>

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Utilities

- **METERED FAUCETS | 2012 UPC 403.4:** Metered faucets are required in public restrooms. **Changed public lavatory to metering faucet to comply with UPC requirements**
- **THERMOSTATIC MIXING VALVE | 2012 UPC 421.2:** Install thermostatic mixing valve to limit water temperature at public lavatories to 120 degrees.  
**Changed public lavatory to metering faucet to comply with UPC requirements.**
- **BACKFLOW DEVICES | 2012 UPC 603.0, SMC 41-70.6:** Provide backflow devices approved for the potential hazard at all ice makers, trap primers, etc. (unless the potential hazard has built in backflow) Backflow devices shall be testable.  
**Added note for kitchen equipment backflow prevention**
- **HOSE BIB | 2012 UPC TABLE 6-2:** Provide a separate water connection (hose bib) for any cleaning chemical dispensers which will be used at the mop sink. No shut off valve shall be installed downstream of the vacuum breaker.
- **WATER METERS | 2012 UPC 610.1, CITY OF SALINA STANDARD SPECIFICATIONS:** Water meter(s) shall be located in the basement at a location approved by the Utilities Department. Provide estimated gallon per minute (gpm) demand for the domestic water service(s), so the City may supply the appropriately sized meter. Install per City of Salina Meter Setting Standards, Approved Materials List and Recommended Irrigation Standard. Utilities Construction Documents can be found on the City of Salina website at: <http://www.salina-ks.gov/content/18394/18542/20406/default.aspx>
- **BACKFLOW DEVICES – DOMESTIC WATER TAP | 2012 UPC 603.0:** Backflow devices approved for the potential hazard shall be placed near each fixture to protect the occupants in the building as well as the public water distribution system. Provide a reduced pressure zone backflow device at the potable water connection to the ice machine, fill line for heat pump system, trap-primers, etc. (if backflow prevention is not built into the fixture). The installation and use of a backflow device on the domestic water service entry for the building containment is not required.

**Added note for kitchen equipment backflow prevention**

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**GENERAL PERMIT NOTES**

DIVISION	COMMENT
Planning	<ul style="list-style-type: none"><li>• Staff has reviewed the proposed exterior renovations to the building façade and determined that the proposed façade changes conform with the plans presented to and approved by the DRB at their September 9, 2021 meeting.</li></ul>
Utilities	<ul style="list-style-type: none"><li>• <b>FIRE PROTECTION SERVICE / PRIVATE DOMESTIC WATER SERVICES   UTILITIES:</b> One (1) 6 inch fire protection service is stubbed through the basement wall. Two (2) 2 inch water services are stubbed through the basement wall.</li></ul>
Building Services Commercial	<ul style="list-style-type: none"><li>• <b>CODE FOOTPRINT   KAR 22-1-7:</b> A code footprint shall be prepared for all new buildings, new building additions, changes in occupancy, or building renovation, with the exception of buildings used solely as dwelling houses containing no more than two families. Each code footprint shall be prepared by a Kansas-licensed design professional. If required, a copy of the stamped approved code footprint and approval form will be sent to the Kansas State Fire Marshal’s Office for final review and state approval.</li></ul>